

Equality Impact Assessment (EIA) Report Form

This form should be completed for each Equality Impact Assessment on a new or existing function, a reduction or closure of service, any policy, procedure, strategy, plan or project which has been screened and found relevant to Equality and Diversity.

Please refer to the 'Equality Impact Assessment Guidance' while completing this form. If you would like further guidance please contact the Corporate Strategy Team or your directorate Heads of Service Equality Champion.

Where do you work?
Service Area: CCTV
Directorate: CHEX

(a) This EIA is being completed for a...

Service/ Function <input checked="" type="checkbox"/>	Policy/ Procedure <input type="checkbox"/>	Project <input type="checkbox"/>	Strategy <input type="checkbox"/>	Plan <input type="checkbox"/>	Proposal <input type="checkbox"/>
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(b) Please name and describe below...

A full review of the CCTV service to explore the options available to continue with the service in line with the Authorities FFP which is to reduce the budget by £80,000 for the years 2016/17 and 2017/18. The essence of the review is that the way the service is staffed, the age and number of cameras and the lack of contributions from partners and business have resulted in an expensive service that no longer matches current operating practices and legislation. The aim and purpose of the service is to promote public confidence by developing a secure environment for those visiting or using the area covered by the CCTV scheme.

(c) It was initially screened for relevance to Equality and Diversity on: 6th February 2015

(d) It was found to be relevant to...

Age..... <input checked="" type="checkbox"/>	Race <input checked="" type="checkbox"/>
Disability..... <input checked="" type="checkbox"/>	Religion or belief <input checked="" type="checkbox"/>
Gender reassignment..... <input checked="" type="checkbox"/>	Sex..... <input checked="" type="checkbox"/>
Marriage & civil partnership <input checked="" type="checkbox"/>	Sexual orientation <input checked="" type="checkbox"/>
Pregnancy and maternity <input checked="" type="checkbox"/>	Welsh language <input checked="" type="checkbox"/>

**(e) Lead Officer
Service**

Name: Jayne Banfield

Job title: Customer Services Manager

Date: 9th February 2015
2015

(f) Approved by Head of

Name: Karen Jones

Job title: Head of
Corporate
Strategy and
Democratic
Services

Date: 11th February

Section 1 – Aims (See guidance):

Briefly describe the aims of the function, service, policy, procedure, strategy, plan, proposal or project:

What are the aims? To review the cctv service and identify areas where savings can be made or income generated to achieve the savings targets in the Authorities Forward Financial Plan for 2016/17 2017/18

The essence of the review is that the way the service is staffed, the age and number of cameras and the lack of contributions from partners and business have resulted in an expensive service that no longer matches current operating practices and legislation.

The aim and purpose of the service is to promote public confidence by developing a secure environment for those visiting or using the area covered by the CCTV scheme.

The CCTV service is aimed at ensuring the safety of all residents regardless of the protected characteristics.

Who has responsibility?

Karen Jones – Head of Corporate Strategy and Democratic Services.

Who are the stakeholders?

The General Public, South Wales Police, British Transport Police, Retail and Licenced Trade, Internal Council Departments , potential developers, Town and Community Councils in the relevant areas, SWTRA together with the staff in Council who run the service.

Section 2 - Information about Service Users (See guidance):

Please tick what information you know about your service users and provide details / evidence of how this information is collected.

Age.....	<input type="checkbox"/>	Race	<input checked="" type="checkbox"/>
Disability.....	<input type="checkbox"/>	Religion or belief	<input checked="" type="checkbox"/>
Gender reassignment.....	<input type="checkbox"/>	Sex.....	<input checked="" type="checkbox"/>
Marriage & civil partnership	<input type="checkbox"/>	Sexual orientation	<input checked="" type="checkbox"/>

What information do you know about your service users and how is this information collected?

Records are maintained within the CCTV control room which identifies/itemises the incidents that have occurred and captured on CCTV. Records are also maintained to record phone calls and visits to the control room, the data capture indicates peak demand periods and where intervention may be needed.

The general public are the subject of the CCTV system as cameras are recording 24 hours a day when an incident is captured the footage is retained until such time the Police or other agency require data for evidential purposes.

Pregnancy and maternity

Welsh language

Any Actions Required?

In order to obtain more specific data regarding data relating to individual groups through the Police research unit is to be investigated together with any link to CCTV.

Section 3 - Impact on Protected Characteristics (See guidance):

Please consider the possible impact on the different protected characteristics. This could be based on service user information, data, consultation and research or professional experience (e.g. comments and complaints).

	Positive	Negative	Neutral	Needs further investigation
Age	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender reassignment	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Race	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion or belief	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Welsh language	➔ <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Thinking about your answers above, please explain in detail why this is the case? including details of any consultation (and/or other information), which has been undertaken to support your view?

- Option 1 – Do Nothing – This would have a positive impact as CCTV is for the benefit of all members of the community
- Option 2 – Partial Service – This would have a negative effect on certain groups as certain groups would feel less secure without the knowledge of having monitored CCTV
- Option 3 – Reduce the number of cameras – this would disadvantage groups in areas not covered by cameras, however the principal areas could remain covered.
- Option 4 – Withdraw service – This would have a negative impact on all groups as cctv benefits all members of the community
- Option 5 – Income Generation – No impact would be seen as the service would remain the same for all users
- Option 6 – Diversification – As Option 5
- Option 7 – Outsource – As with Options 5 and 6.
- Option 8 – Collaboration As with Options 5 – 7.

South Wales Police have a research unit and enquiries are ongoing to determine what information is available. Anti-Social behaviour statistics are available by area only and not characteristic specific. The impact on equalities is indirect as the main impact on the provision or variation of the CCTV service is on Crime and Disorder and fair justice outcomes. It is known from research evidence that some groups with protected characteristics are over / under represented in victim and offender profiles.

What consultation and engagement has been undertaken (e.g. with the public and/or members of protected groups) to support your view?

Stakeholders include staff, trade unions, council officers, elected Members, Town and Community Council Members, retailers, traders, licensees, police, courts, CPS, general public, CCTV service providers.

The primary aim of the service is to provide reassurance and safety to all groups regardless of characteristics.

Any actions required (to mitigate adverse impact or to address identified gaps in knowledge)

None

Section 4 - Other Impacts:

Please consider how the initiative might address the following issues. You could base this on service user information, data, consultation and research or professional experience (e.g. comments and complaints).

Foster good relations between different groups Positive or Negative depends on options selected	Advance equality of opportunity between different groups N/A
Elimination of discrimination, harassment and victimisation Positive or Negative depends on options selected	Reduction of social exclusion and poverty N/A

Please explain any possible impact on each of the above.

The current service reduces the fear of crime and gives reassurance to all sectors.

What work have you already done to improve any of the above?

Is the initiative likely to impact on Community Cohesion?

How will the initiative treat the Welsh language in the same way as the English language?

Actions (to mitigate adverse impact or to address identified gaps in knowledge).

This will be considered in detail as options are more fully developed.

Section 5 - Monitoring arrangements:

Please explain the arrangements in place (or those which will be put in place) to monitor this function, service, policy, procedure, strategy, plan or project:

Monitoring arrangements: Depending on the option taken forward existing monitoring arrangements by internal and external means will remain in place and new options sought for specific characteristic data.

Actions: Dependant on data collected and actions taken to address any issues in line with current and historical data.

